



SRI VASAVI ENGINEERING COLLEGE (Autonomous)

(Sponsored by Sri Vasavi Educational Society)
(Approved by AICTE, New Delhi and Permanently Affiliated to JNTUK, Kakinada)

(Accredited by NBA & NAAC with 'A' Grade)
Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.- 534 101

Ref:SVEC(A)/GRC/2023-2024/04

Date: 17-07-2023

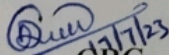
Minutes of the meeting of the Grievance Redressal Committee conducted in Dean Student Affairs Chamber on 10/07/2023 at 3:00 P.M.

Members attended:

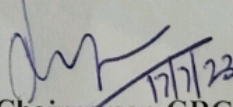
- | | |
|---|---------------|
| 1. Dr.Ch.Rambabu | - Chairperson |
| 2. Sri.U.Chandra Rao | - Convener |
| 3. Sri.J.P.SrinivasaRao, Finance Manager | - Member |
| 4. Dr.K.VenkataRao, Assoc. Prof., BS&H | - Member |
| 5. Dr.K.Pulla Rao, Asst.Prof, MBA | - Member |
| 6. Dr. D. Sudha Rani, HoD-EEE | - Member |
| 7. Dr. K.Dorathi, HoD(i/c)-ME | - Member |
| 8. Mr.G.ShankaraBhaskara Rao, HoD(i/c)-ECE& ECT | - Member |
| 9. Dr.D.JayaKumari, HoD-CSE& CST | - Member |
| 10. Mr.D.Naveen Kumar, HoD-MBA | - Member |
| 11. Mr. Sk. Dhana Prasad, Head- Mathematics | - Member |
| 12. Dr. T.Sujani, Head-English | - Member |

Minutes of the Meeting:

- The chairman of the committee welcomed the members present in the meeting.
- The actions/resolutions taken on grievances recorded in previous meetings.
- Create awareness on online grievance facility available in the institute website to students and staff.
- Publish the regular as well as supplementary examination's fee payment notifications and examination time tables into institute website for the benefit of students.
- Provide the remote access of A-mail to the Head of the Departments.
- Recognize the SCI/Scopus indexed conferences for faculty contributions.
- Provide funding (Registration fee, TA and etc.) for conference publications.
- Clean the interiors of the buses regularly.
- Requested to grant holiday on Second Saturday.


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC

(Dr.Ch.Rambabu)

Copy to:

- The Members and GRC File
- The Principal for favor of Information
- The Ch. Apparao, Director Technical for favor of Information
- The Secretary & Correspondent for favor of Information
- The President for favor of Information



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.- 534 101

Ref: SVEC(A)/GRC/2023-2024/02

Date: 08-07-2023

Action Taken Report

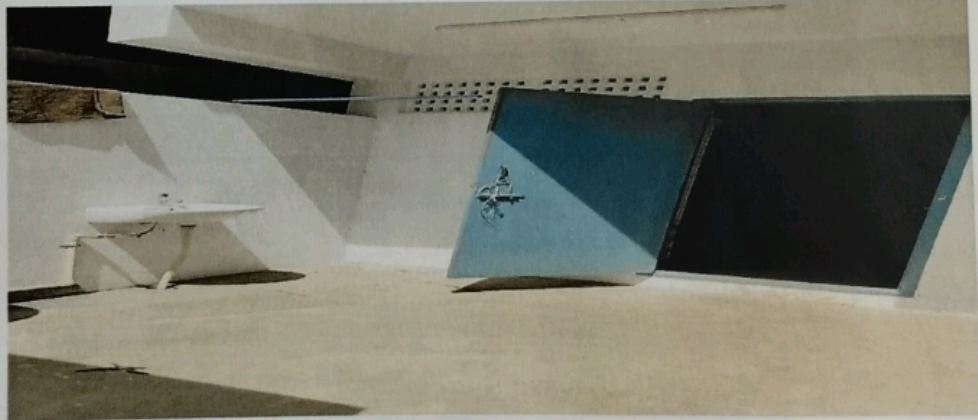
The following actions/resolutions have been taken regarding the grievances recorded in GRC Meetings 1, 2 and 3.

Actions/resolutions taken as

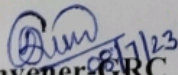
- The following outdoor washrooms near the buses boarding points i.e., behind the Gym and Food Court were completed for the benefit of students and staff.



Men's Wash Rooms: Behind Gym



Women's Wash Rooms: Behind Food Court


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC
(Dr. Ch. Rambabu)

Copy to:

All the members of GRC and GRC File

The Principal for favor of Information

The Ch. Apparao, Director Technical for favor of Information

The Secretary & Correspondent for favor of Information

The President for favor of Information



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.– 534 101

Ref:SVEC(A)/GRC/2023-2024/03

Date: 07-07-2023

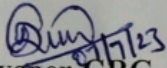
Circular

With reference to the circular SVEC(A)/GRC/2023-2024/01 dated 06.07.2023, a meeting with the members of Grievance Redressal Committee (GRC) scheduled on 08/07/2023 at 3:30 P.M. has been postponed to 10.07.2023 (Monday) at 3:00 PM. Hence, all the GRC members are requested to make a note of it and act accordingly.

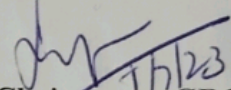
Agenda:

- To discuss the activities to be conducted for creating an awareness among the institute's employees and students.
- Any other item with the permission of chair.

Venue: Conference Hall (Admin Block).


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC

(Dr. Ch. Rambabu)

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The Principal for favor of Information

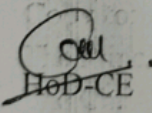
The Ch. Apparao, Director Technical for favor of Information

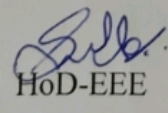
The Secretary & Correspondent for favor of Information

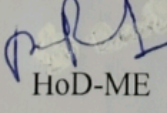
The President for favor of Information

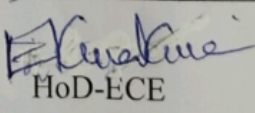
To be circulated to the Members

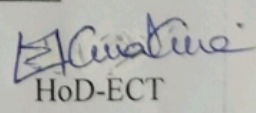
Name of the Member	Role
All HODs	Members
All Section Heads	Members
Dr. K. Venkata Rao, Assoc. Professor, BS&H Dept.	<input checked="" type="checkbox"/> Member
Mr. J.P. Srinivasa Rao, Finance Manager	Member
Dr. K. Pulla Rao, Asst. Professor, MBA Dept.	Member

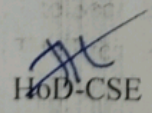

HoD-CE

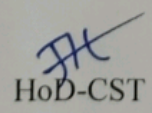

HoD-EEE

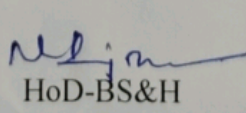

HoD-ME

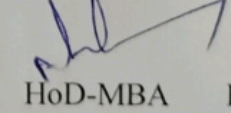

HoD-ECE

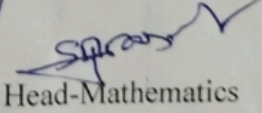

HoD-ECT


HoD-CSE


HoD-CST

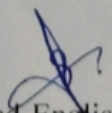

HoD-BS&H


HoD-MBA


Head-Mathematics

Head-Physics

Head-Chemistry


Head-English

Head-T&P

Head-Placements



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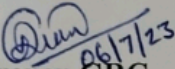
Ref:SVEC(A)/GRC/2023-2024/01

Date: 06-07-2023

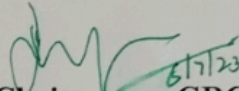
Circular

A meeting with the members of Grievance Redressal Committee (GRC) is scheduled on 08/07/2023 at 3:30 P.M. Hence, all the GRC members are requested to make it convenient to attend the meeting.

Venue: Conference Hall (Admin Block).


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC

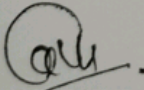
(Dr.Ch.Rambabu)

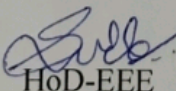
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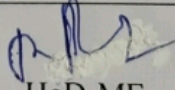
- The Principal for favor of Information
- The Ch. Apparao, Director Technical for favor of Information
- The Secretary & Correspondent for favor of Information
- The President for favor of Information

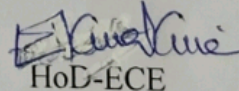
To be circulated to the Members

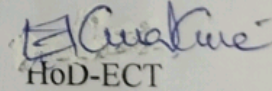
Name of the Member	Role
All HODs	Members
All Section Heads	Members
Dr. K. Venkata Rao, Sr. Assistant Professor,BS&H Dept.	Member
Mr. J.P.Srinivasa Rao, Finance Manager	Member
Dr.K.Pulla Rao, Asst. Professor, MBA Dept.	Member


HoD-CE


HoD-EEE

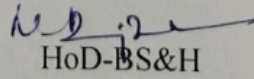

HoD-ME

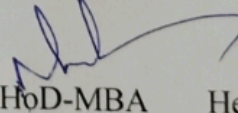

HoD-ECE

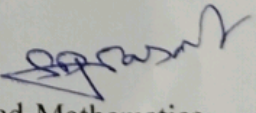

HoD-ECT


HoD-CSE


HoD-CST

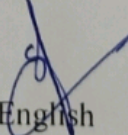

HoD-BS&H


HoD-MBA


Head-Mathematics

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Head-Placements



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.- 534 101

Ref:SVEC(A)/GRC/2022-2023/03

Date: 08-06-2022

Minutes of the meeting of the Grievance Redressal Committee conducted in Dean Student Affairs Chamber on 07/06/2022 at 3:30 P.M.


Members attended:

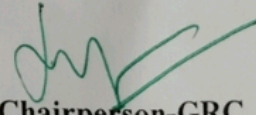
- | | |
|---|---------------|
| 1. Dr.Ch.Rambabu | - Chairperson |
| 2. Sri.U.ChandraRao | - Convener |
| 3. Dr.K.VenkataRao, Sr.Asst.Prof, BS&H | - Member |
| 4. Sri.J.P.SrinivasaRao, Office Manager | - Member |
| 5. Sri. D.Satyanarayana,Sr.Asst.Prof, MBA | - Member |
| 6. Dr. D. Sudha Rani, HoD-EEE | - Member |
| 7. Dr. M.V.Ramesh, HoD-ME | - Member |
| 8. Dr.E.KusumaKumari, HoD-ECE& ECT | - Member |
| 9. Dr.D.JayaKumari, HoD-CSE& CST | - Member |
| 10. Sri.N.RajaSekhar, HoD-BS&H& Mathematics | - Member |
| 11. Mr. ^{Kumari} D.Naveen, HoD-MBA | - Member |
| 12. Smt. S.S.V.Suma Latha, Head-Chemistry | - Member |
| 13. Dr. T.Sujani, Head- English & Training | - Member |
| 14. Sri.P.N.V.G.Krshna, Head-Placements | - Member |

Minutes of the Meeting:

The following points were discussed.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed the actions/resolutions taken on grievances recorded in GRC meetings 1 and 2.
- Discussed the activities to be conducted to create awareness among students and employees of the institute.


Convener-GRC
(Mr. U. Chandra Rao)


Chairperson-GRC
(Dr.Ch.Rambabu)

Copy to:

The Members and GRC File

The Principal for favor of Information

The Ch. Apparao, Director Technical for favor of Information

The Secretary & Correspondent for favor of Information

The President for favor of Information



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P. – 534 101

Ref: SVEC(A)/GRC/2022-2023/02

Date: 07-06-2022

Action Taken Report

The following actions have been taken regarding the minutes recorded on GRC Meeting-1 and GRC Meeting-2.

Actions/resolutions taken as

- The following pictures witness the wash basins arranged in all the departments of every floor corridors for the benefit of students and faculty.



ECE Block-1: Ground Floor



ECE Block-2: Ground Floor

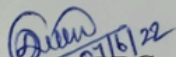


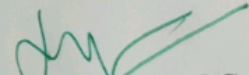
CSE Block-2: Ground Floor



EEE Block: First Floor

- The construction work of outdoor washrooms in the ground is going on (i.e., near the buses boarding points) for the benefit of students.


Convener-GRC
 (Mr. U. Chandra Rao)


Chairperson-GRC
 (Dr.Ch.Rambabu)

Copy to:

All the members of GRC and GRC File
 The Principal for favor of Information
 The Ch. Apparao, Director Technical for favor of Information
 The Secretary & Correspondent for favor of Information
 The President for favor of Information



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Ref: SVEC(A)/GRC/2022-2023/01

Date: 06-06-2022

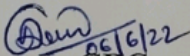
Circular

A meeting with the members of Grievance Redressal Committee (GRC) is scheduled on 07/06/2022 i.e., tomorrow at 3:30 P.M. Hence, all the GRC members are requested to make it convenient to attend the meeting.

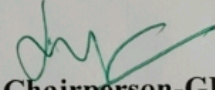
Venue: Office of Dean Student Affairs (A-Block).

Agenda:

- To discuss the activities to be conducted for creating an awareness among the institute's employees and students.
- Any other item with the permission of chair.


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC
(Dr. Ch. Rambabu)

Copy to:

The Principal for favor of Information

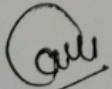
The Ch. Apparao, Director Technical for favor of Information

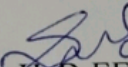
The Secretary & Correspondent for favor of Information

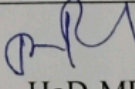
The President for favor of Information

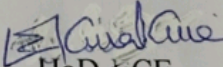
To be circulated to the Members

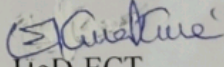
Name of the Member	Role
All HODs	Members
All Section Heads	Members
Dr. K. Venkata Rao, Sr. Assistant Professor, BS&H Dept.	Member
Mr. J.P. Srinivasa Rao, Finance Manager	Member
Dr. K. Pulla Rao, Asst. Professor, MBA Dept.	Member


HoD-CE

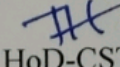

HoD-EEE

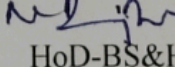

HoD-ME

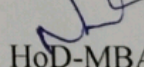

HoD-ECE

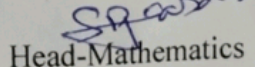

HoD-ECT


HoD-CSE


HoD-CST


HoD-BS&H


HoD-MBA


Head-Mathematics

Head-Physics

Head-Chemistry

Head-English

Head-T&P

Head-Placements



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.- 534 101

Ref:SVEC(A)/GRC/2021-2022/03

Date: 11-08-2021

Minutes of the meeting of the Grievance Redressal Committee conducted in Dean Student Affairs Chamber on 10/08/2021 at 3:30 P.M.


Members attended:

- | | |
|---|---------------|
| 1. Dr.Ch.Rambabu | - Chairperson |
| 2. Sri.U.ChandraRao | - Convener |
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| 4. Sri.J.P.SrinivasaRao, Office Manager | - Member |
| 5. Sri. D.Satyanarayana,Sr.Asst.Prof, MBA | - Member |
| 6. Dr. D. Sudha Rani, HoD-EEE | - Member |
| 7. Dr. M.V.Ramesh, HoD-ME | - Member |
| 8. Dr.E.KusumaKumari, HoD-ECE& ECT | - Member |
| 9. Dr.D.JayaKumari, HoD-CSE& CST | - Member |
| 10. Sri.N.RajaSekhar, HoD-BS&H& Mathematics | - Member |
| 11. Sri. P.SitaramaRaju, Head-Physics | - Member |
| 12. Dr. T.Sujani, Head-Engish& Training | - Member |
| 13. Sri.P.N.V.G.Krshna, Head-Placements | - Member |

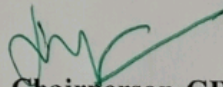
Minutes of the Meeting:

The following points were discussed.

- The chairman of the committee welcomed the members present in the meeting.
- Discussed the actions/resolutions taken on grievances recorded in GRC meeting-1.
- Discussed the activities to be conducted to create an awareness among students and employees of the institute.


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC
(Dr.Ch.Rambabu)

Copy to:

The Members and GRC File

The Principal for favor of Information

The Ch. Apparao, Director Technical for favor of Information

The Secretary & Correspondent for favor of Information

The President for favor of Information



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.– 534 101

Ref:SVEC(A)/GRC/2021-2022/02

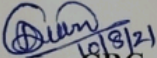
Date: 10-08-2021

Action taken Report

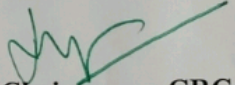
The following actions/resolutions have been initiated regarding the minutes recorded on GRC Meeting-1 held on 23/01/2021 at 3:30 P.M. in the office of Dean Student Affairs.

Actions/resolutions taken as

- The scavengers are advised to clean washrooms twice a day i.e., before and after the lunch break and same is going on.
- The work has been started to arrange the wash basins in all the corridors for the benefit of students and faculty and it is in process.
- The initiation has been takes place to construct the outdoor washrooms in the ground (i.e., near the buses boarding points) for the benefit of students.


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC
(Dr.Ch.Rambabu)

Copy to:

- All the members of GRC and GRC File
- The Principal for favor of Information
- The Ch. Apparao, Director Technical for favor of Information
- The Secretary & Correspondent for favor of Information
- The President for favor of Information



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P.– 534 101

Ref:SVEC(A)/GRC/2021-2022/01

Date: 09-08-2021

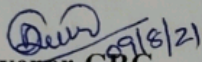
Circular

A meeting with the members of Grievance Redressal Committee (GRC) is scheduled on 10/08/2021 i.e., tomorrow at 3:30 P.M. Hence, all the GRC members are requested to make it convenient to attend the meeting.

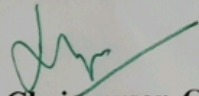
Venue: Office of Dean Student Affairs (A-Block).

Agenda:

- To discuss the events that will be held to create awareness among the institute's employees and students.
- Any other item with the permission of chair.


Convener-GRC

(Mr. U. Chandra Rao)


Chairperson-GRC

(Dr.Ch.Rambabu)

Copy to:

The Principal for favor of Information

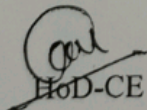
The Ch. Apparao, Director Technical for favor of Information

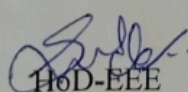
The Secretary & Correspondent for favor of Information

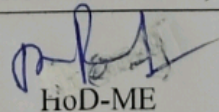
The President for favor of Information

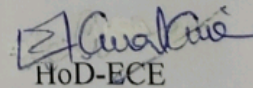
To be circulated to the Members

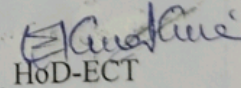
Name of the Member	Role
All HODs	Members
All Section Heads	Members
Dr. K. Venkata Rao, Assoc. Assoc. Professor, BS&H Dept.	Member
Mr. J.P.Srinivasa Rao, Office Manager	Member
Mr. D.Satyanarayana, Sr. Assistant Professor, MBA Dept.	Member

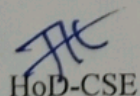

HoD-CE



HoD-EEE

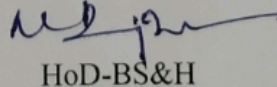

HoD-ME

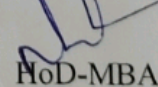

HoD-ECE

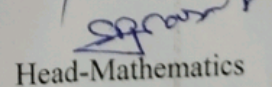

HoD-ECT


HoD-CSE


HoD-CST


HoD-BS&H


HoD-MBA


Head-Mathematics

Head-Physics

Head-Chemistry

Head-English

Head-Placements



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Pedatadepalli, TADEPALLIGUDEM, W.G. Dist, A.P. - 534 101

Ref: SVEC(A)/GRC/2020-2021/Minutes of Meeting-1/02

Date: 25-01-2021

Circular

Minutes of Grievance Redressal Committee Meeting-1

A meeting with the members of Grievance Redressal Committee (GRC) was held on 23/01/2021 at 3:30 P.M. in the office of Dean Student Affairs i.e., in A-Block and the following members were attended.

Members attended:

- | | |
|--|---------------|
| 1. Dr. Ch.Rambabu | - Chairperson |
| 2. Sri. U.Chandra Rao | - Convener |
| 3. Dr. K.Venkata Rao, Sr.Asst.Prof. BS&H | - Member |
| 4. Sri. J.P.Srinivasa Rao, Office Manager | - Member |
| 5. Sri. D.Satyanarayana, Sr.Asst.Prof, MBA | - Member |
| 6. Sri. V.L.D.Prasad Reddy, HoD i/c-CE | - Member |
| 7. Dr. D. Sudha Rani, HoD-EEE | - Member |
| 8. Dr. M.V.Ramesh, HoD-ME | - Member |
| 9. Dr. E.Kusuma Kumari, HoD-ECE & ECT | - Member |
| 10. Dr. D.Jaya Kumari, HoD-CSE & CST | - Member |
| 11. Sri. N.Raja Sekhar, HoD-BS&H & Mathematics | - Member |
| 12. Dr. G.V.Subba Raju, HoD-MBA | - Member |
| 13. Sri. A.Vamsi Subbarayan, Head-Chemistry | - Member |

Members Absent:

- | | |
|--|----------|
| 1. Sri. P.Sitarama Raju, Head-Physics | - Member |
| 2. Dr. T.Sujani, Head-English & Training | - Member |
| 3. Sri.P.N.V.G.Krshna, Head-Placements | - Member |

Minutes of the Meeting:

The following points are discussed.

- ❖ Policy of Grievance Redressal Committee and the same has been approved.
- ❖ Committee suggested that _____
 - To create an E_mail ID exclusively for Grievance Redressal Committee and the same has to be displayed in all notice boards.



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Ref: SVECA/GRC/2020-2021/Circular/01

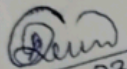
Date: 23-01-2021

Circular

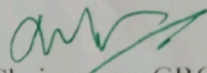
Meeting of the Grievance Redressal Committee

A meeting with the members of Grievance Redressal Committee (GRC) is scheduled on 23/01/2021 i.e., today at 3:30 P.M. Hence, all the GRC members are requested to make it convenient to attend the meeting.

Venue: Office of Dean Student Affairs. (A-Block)


Convener-GRC
23/1/2021

(Mr. U. Chandra Rao)


Chairperson-GRC
(Dr. Ch. Rambabu)

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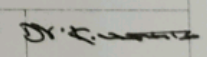
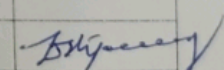
The Principal for favor of Information

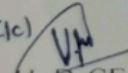
The Ch. Apparao, Director Technical for favor of Information

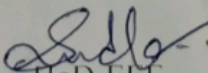
The Secretary & Correspondent for favor of Information

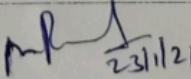
The President for favor of Information


To be circulated to the Members

Name of the Member	Role	Signature
All HODs		
All Section Heads		
Dr. K. Venkata Rao, Sr. Assistant Professor, BS&H Dept.	Member	
Mr. J.P. Srinivasa Rao, Office Manager	Member	
Mr. D. Satyanarayana, Sr. Assistant Professor, MBA Dept.	Member	

(I/c) 
HoD-CE


HoD-EEE

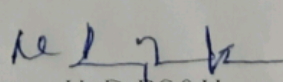

HoD-ME
23/1/21

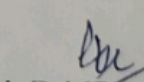

HoD-ECE


HoD-ECT


HoD-CSE

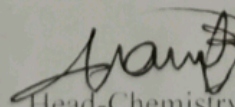

HoD-CST


HoD-BS&H


HoD-MBA


Head-Mathematics

Head-Physics


Head-Chemistry

Head-English

Head-T&P

Head-Placements



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(Accredited by NAAC with 'A' Grade ,Recognized by UGC under section 2(f) & 12(B))

(NBA Accreditation to B.Tech., EEE,CSE, ME and ECE Branches for 3 Years)

Pedatadepalli, **TADEPALLIGUDEM – 534 101. W.G.Dist. (A.P)**

Ref.No : SVEC/ Admn./Circular/2020-21/ 141

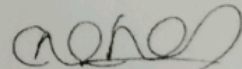
Principal's Office
Date: 22-01-2021

Circular

The Grievance Redressal Committee of the institution is reconstituted w.e.f. 22/01/2021 as per the details given below.

Grievance Redressal Committee.

1. Dr. Ch. Rambabu , Professor, EEE & Dean S.A.	Chair Person
2. All HODs	Members
3. Section Heads	Members
4. Dr. K. Venkata Rao , Sr.Asst. Prof., BS&H Dept.	Member
5. Mr. J.P. Srinivasa Rao , Office Manager	Member
6. Mr. D. Satyanarayana , Sr.Asst. Prof., MBA Dept.	Member
7. Secretary & Correspondent	Invited Member
8. Mr. U. Chandra Rao, Sr. Asst. Prof., EEE Dept.	Convener


PRINCIPAL

Copy to : ALL

Vision

To be a premier technological institute striving for excellence with global perspective and commitment to the nation.

Mission

- To produce Engineering graduates of professional quality and global perspective through learner-centric education.
- To establish linkages with government, industry and Research laboratories to promote R&D activities and to disseminate innovations.
- To create an eco-system in the institute that leads to holistic development and ability for life-long learning.